OC ACM Executive Committee
May 2018 Meeting Agenda and Notes

- Introductions
- Review and approve prior meeting minutes
- Treasurer's Report
- IRS status
- Google G-Suite
- 2018 Program Meeting Speakers
- July 18 Program meeting
- Status Reports
- Other Business

Conference Call - Zoom

- If you can't join us in person, you can also join via web- or tele-conference, but please email me in advance if you plan to do so.

- Join from PC, Mac, Linux, iOS or Android:
  https://chapman.zoom.us/j/672526809

- Or Telephone:
  Dial

    US: +1 646 558 8656 or +1 669 900 6833

  Meeting ID: 672-526-809

Note: the Zoom info in the meeting invite was from the April meeting and did not work for the May meeting.   Dan is to revise the meeting invite to use this info.

Conference Call (If zoom does not work)

- Dan's Uberconference:

- Join the call: https://www.uberconference.com/danielswhelan
Optional dial in number: 213-992-5587
PIN: 64068

Zoom worked fine today; we'll drop Uberconference as a backup going forward.

Meeting Attendees

- *Michael Fahy*
- ~~*Ali Zahraei*~~
- *Allen Takatsuka*
- *Dan Whelan*
- *Lalit Patel*
- *Nilo Niccolai*
- *Shirley Tseng*
- ~~*Cynthia Kirkeby*~~
- ~~*Winsor Brown*~~
- ~~*Don Black*~~

- ~~*Anjana Pai*~~
- ~~*Matija Abicic*~~
- *Karen Leigh Beatty*
- *Madeline Bauer*
- ~~*Trae Palmer*~~
- ~~*Jiancheng Lyu*~~
- ~~*Mike Marin*~~
- ~~*David Forse*~~
- ~~*Raman Rajan*~~
- ~~*Dana Smith*~~
- ~~*Chase Alexander*~~

Motions

Motion	Moved By	Seconded By	Status
Approve April 2018 Executive Committee minutes	Dan Whelan	Nilo Niccolai	Approved

ACM-OC Treasurer's Report May 2018

Beginning Balance of:	$3,582.51	(5/9/2018)	Statement Summary	
Deposits:	$203.00	(3/22/18)	Meeting Donations	
	$9.72	(3/23/18)	Additional Donation	
	$450.00	(3/29/18)	(3x$150) IEEE meeting support	
	$84.64	(5/18/18)	Meeting cash donations	
Expenses:	$238.12	(3/26/18)	Meeting food/set up.	
	$12.92	(4/30/18)	Certificate holders	
	$12.00	(4/30/18)	oc-acm.org Domain Reg. Fee	
	$60.96	(5/16/18)	Food for May Mtg.	
	$12.92	(4/20/18)	Award Certif. holders(To be reimbursed))	
Current Balance	$3,992.95	(5/16/18)	Statement adjusted	
Restricted funds:	$585.95	(5/16/18)	IBM Grant restricted use funds.	
Unrestricted Balance:	$3,407.00			
			Prepared by Nilo 5/22/2018	

Notes:
1. Agreed that Nilo will produce month-end reports going forward.
2. Nilo will move accounts, e.g. PayPal, Meetup, Square from personal accounts to non-profit organizational accounts.
3. Most of the March expense (signage) should go against the IBM restricted funds.

IRS Status

- We are now recognized as being a valid tax exempt organization by TechSoup.

G-Suite

- New role-specific Chapter email accounts have been set up for:

  chair@oc-acm.org   vice-chair@oc-acm.org   treasurer@oc-acm.org
  secretary@oc-acm.org   membership@oc-acm.org   webmaster@oc-acm.org
  video@oc-acm.org   social@oc-acm.org   communications@oc-acm.org
  sponsorships@oc-acm.org

- These email accounts are intended to be used primarily as forwarding accounts so that we can publish static email addresses which are bound to current officers and volunteers.   Ideally, most people will never have to log into their oc-acm.org accounts other than to set up forwarding.

- Team Drives have been set up for "Chapter Documents", "Chair Working Documents" and "Treasurer Working Documents".   Access has been granted to both the role-specific oc-acm.org accounts and to volunteers gmail accounts, which should enable volunteers to access these team drives without having to log into their role-specific accounts. Additional team drives can be established as-needed.

- We also have G Suite calendars and we'll likely use one of them to set up recurring meetings for the executive committee meetings, etc.

- Google Meet can be used to provide video conferencing and screen sharing.

- Dan set up an "Orange County ACM Chapter" Youtube channel, and host posted a video produced by UCI ICS from our July 2017 meeting on that channel.

2018 Program Meetings

Meeting Date	Speaker / Topic
January 10, 2018	Sigmund Fidyke (ICANN) / One World, One Internet, Many Futures
March 21, 2018*	Sharief Taraman, MD / AI Diagnostics in Healthcare * Annual Business Meeting & Elections
May 16, 2018	Justin Dressel / Quantum Computing
July 18, 2018	
September 19, 2018	
November 7, 2018	

May16, 2018: Prof. Justin Dressel Quantum Computing : State of Play

- Lessons learned?
  - Guests remarked about
    - Air Conditioning
    - Not enough peanuts.
  - Greeting
    - Karen stayed downstairs to greet and encourage people to get parking validation
    - Need someone to greet upstairs and encourage registration'
    - Need someone at the name tag/donation table from the beginning (6:00 pm)

- Michael will contact Amy Durant at Knobbe about the Air Conditioning concern.
- Michael will document meeting specific roles for volunteers to fill
- Nilo mentioned that the audio was difficult to understand at the beginning of the presentation – need to either tweak the volume or look into lavalier microphones.
- Nilo suggested providing board members with recognizable name tags; Michael will do so.

Speaker needed for July meeting

- Dan has been in contact with Brian Behlendorf, head of the HyperLedger collaboration hosted by The Linux Foundation. Brian recently provided three Southern California contacts who Dan will, if need be contact regarding speaking at an OC ACM Meeting.

- Cynthia suggested that we contact Alex Tinsman, of the NEM.io Foundation as a potential blockchain speaker.   She recently spoke at a Women in Blockchain event in Orange Count.

- Michael and Dan both contacted Alanna Gombert but have not heard from her.

Dan briefed the board that Ben Taylor, CEO of LedgerDomain is willing to talk at our July 18th meeting about Block Chain / Distributed Ledger.
Board gave the go ahead to proceed with this talk.

Potential Topics and Speakers

- [Sven Koenig](#) – ACM Distinguished Speaker, Robotics

- Block Chain / Distributed Ledger

- Other Healthcare Informatics speakers

Other potential meeting topics include:
- Visualization of large data sets
- Docker / Kubernetes containerization
- Networking (Broadcom)

Status Reports

- Program Speakers – Raman Rajan & Anjana Pai & Mike Marin
- Program Video – Trae Palmer & Jiancheng Lyu

Dan to set up a conference call with our Program Speaker coordinators and Michael Fahy

Membership - Madeline Bauer

- I have integrated the 5-16-2018 registrations with our "local" membership list and I have upload the local to the national list.

  The 5-16-2018 registrations had 77 unique signins (there was 1 duplicate).

  46 of these were members, and 31 were new.

  The local membership list has 748 records, including 14 who are marked canceled, for a total of 734.

  605 of these records have "sufficient" information to be uploaded to the national list

  Records are excluded for the following reasons:
  >> No email
  >> Email is acm.org
  >> Opt out
  >> No last name or no first name

  The national list now has 661 records.

  I have downloaded that list so I can do some more cross-checking:

  1. it still contains duplicate first & last names, but different emails
  2. some names in that list are not in the local list.

  I will prepare list 1 and ask you for help in deciding which to keep, and list 2 to see why we are missing them in the local list

  Bottom line: Our local list has 734 records, but the email notices sent from the national listserve are going to 661.

Fundraising -- David Forse

A number of attendees indicated that they thought that their employer could be a corporate sponsor. We had strong support for attendees introducing us to:

- CyrusOne
- Chapman University
- Promenade Software Inc.
- Individual Attendee
- Ingram Micro

Setup conference call with Dan, David Forse, Nilo and Michael to discuss Fundraising

Status Reports

- Social Media – Trae & Cynthia
  - Can now set things up with social@oc-acm.org account
- University Liaison – Michael Fahy
- Webmaster – Lalit Patel
  - We must ask Lalit to update the officer email addresses on our website.

Michael reported that he will take on the University Liaison role so that Nilo can focus on his treasurer role.
2018 Student awards have been distributed at Chapman, CSUF and UCI.
Lalit has updated the email addresses on the website.

IBM Grant

- We have received the IBM Community Grant

Ideas for using the funds:

- Host hackathon
- Day long tech training on Data Science topic
- Recruit new members
- Other?

$2000 IBM Community Grant check was picked up from our PO Box today by Michael and handed over to Nilo to deposit.   This will be additional restricted funds.

Earlier in the meeting, Dan asked for and received approval to contact UCI Prof. Symth to see if he can assist with helping us conduct a Data Science workshop.

Other Business

Karen - We should add Hospitality as a role – setup email address and add to status reports

Madeline – Discussed the need to train statisticians on machine learning and data science.   Dan mentioned a relevant UCI talk from a couple of weeks ago.